2026-2027 Verification Worksheet
Dependent Student

Your 2026–2027 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

A. Dependent Student's Information

_____ _____

Student's Last Name | Student's First Name | Student's M.I. | Social Security Number or ID Number

_____

Student's Street Address (include apt. no.)

_____

City | State | Zip Code

_____

Student's Home Phone Number (include area code)

B. List below the people in the Family Size. Include:

- Yourself and your parent(s) (including a stepparent) even if you don't live with your parent(s).
- Your parent(s)' other children if they live with the student's parent(s), receive more than half of their support from the student's parent(s) and they will continue to receive more than half of their support from the student's parent(s) from July 1, 2026, through June 30, 2027,
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2027.

Full Name	Age	Relationship
Missy Jones (example)	*18*	*Sister*
		Self

Student's Name: _____ **ID#**_____

C. Dependent Student's Income Information to Be Verified

1. TAX RETURN FILERS—**Important Note:** If the student filed, or will file, an amended 2024 IRS tax return, the student must contact the financial aid administrator before completing this section.

   As part of federal student aid eligibility, students will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In most cases, no further documentation is needed to verify 2024 income information that was transferred into the student's FAFSA using income and tax information directly from the IRS.

   If 2024 income tax return information was not available or could not be used, the student should provide the institution with a 2024 IRS Tax Return Transcript(s) or a signed copy of the 2024 Income Tax Return and applicable schedules.

   A 2024 IRS Tax Return Transcript may be obtained through:
   • **Get Transcript by Mail** – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and NOT the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
   • **Get Transcript Online** – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and NOT the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
   • **Automated Telephone Request** – 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.

   TAX RETURN NONFILERS—Complete this section if the student will not file and is not required to file a 2024 income tax return with the IRS.

   Check the box that applies:

   ☐ The student was not employed and had no income earned from work in 2024. *If checked, you are verifying that you will send a copy of the nonfiler letter from the IRS OR you can sign below indicating you are a nonfiler and attempted to obtain verification of non-filing status.*

   _____ _____
   Signature *Date*

   ☐ The student was employed in 2024 and has listed below the names of all the student's employers, the amount earned from each employer in 2024, and whether an IRS W-2 form is attached. Attach copies of all 2024 IRS W-2 forms issued to the student by employers. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and Social Security Number at the top.*

Employer's Name	2024 Amount Earned	IRS W-2 Attached?
Suzy's Auto Body Shop (example)	*$2,000.00(example)*	*Yes(example)*

If you did not file 2024 taxes, you are verifying that you will send a copy of the nonfilter letter from the IRS or you can sign above indicating you are a nonfiler and attempted to obtain verification of non-filing status.

Student's Name: _____ ID#_____

D. Parent's Income Information to Be Verified—Note: If two parents were reported in Section B of this worksheet, the instructions and certifications below refer and apply to both parents.

1. TAX RETURN FILERS—**Important Note:** If the student's parent(s), filed, or will file, an amended 2024 IRS tax return, the student's financial aid administrator must be contacted before completing this section.

   As part of federal student aid eligibility, parents will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In other words, if the parents filed separate 2024 IRS income tax returns, both must provide consent and approval to share and import income and tax information from the IRS. In most cases, no further documentation is needed to verify 2024 income information that was transferred into the student's FAFSA using income and tax information directly from the IRS.

   If 2024 income tax return information for the parents was not available or could not be used, the parents should provide the institution with a 2024 IRS Tax Return Transcript(s) or a signed copy of the 2024 income tax return and applicable schedules.

   A 2024 IRS Tax Return Transcript may be obtained through:
   • **Get Transcript by Mail** – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and NOT the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
   • **Get Transcript Online** – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and NOT the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
   • **Automated Telephone Request** – 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.

2. TAX RETURN NONFILERS—Complete this section if the student's parent(s) will not file and is not required to file a 2024 income tax return with the IRS.

   Check the box that applies:

   ☐ The parent(s) was not employed and had no income earned from work in 2024.
   If checked, I, the student's parent, am verifying that you will send a copy of their verification of nonfiler letter from the IRS OR you can sign below indicating you are a nonfiler and attempted to obtain verification of non-filing status.

   _____ _____
   Parent Signature *Date*

   ☐ The parent(s) was employed in 2024 and has listed below the names of all the parent's employers, the amount earned from each employer in 2024, and whether an IRS W-2 form is attached. Attach copies of all 2024 IRS W-2 forms issued to the parent(s) by employer(s). *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and Social Security Number at the top.*

Employer's Name	2024 Amount Earned	IRS W-2 Attached?
Suzy's Auto Body Shop (example)	*$2,000.00* (example)	*Yes* (example)

If I, the student's parent, am verifying that I did not file a tax return and will send a copy of the nonfilter letter from the IRS Or you can sign above indicating you are a nonfilter and attempted to obtain verification of non-filing status.

Student's Name: _____ **ID#**_____

Comments:

_____
_____
_____
_____

E. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct.
The student and one parent must sign and date.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

_____ _____
Student's Signature Date

_____ _____
Parent's Signature Date

E-mail, fax or mail to: financialaid@centralpenn.edu Fax: 717-728-2350
Central Penn College Financial Aid Office 600 Valley Road Enola PA 17025
1-800-759-2727