Financial Aid Office
600 Valley Road, P.O. Box 309
Summerdale, PA 17093
Phone: 1-800-759-2727, Fax: 717-728-2350, financialaid@centralpenn.edu

Student Authorization to Disclose Educational Record Information

According the Family Educational Rights and Privacy Act of 1974, the Educational Record includes records directly related to the student and maintained by Central Penn College in any format (handwritten, print, electronic, or other). Educational records may include biographical data and address information; academic records including status, class schedules, grades, attendance, and transcripts; athletic records; disciplinary records; residence life records; and billing, financial holds, and financial aid records.

Information in the Educational Record, other than Directory Information (defined below), cannot be released without a student's written consent.

By signing below, you are granting us permission to disclose information in your Educational Record to the individual(s) named in the bottom portion of the form. You are also certifying that you have read this form and fully understand that you are waiving the protection and safeguards accorded to you by federal and state confidentiality requirements.

_____ _____
Student Name (Please print) Student Number

_____ _____
Student Signature Today's Date
(This form will be valid from this date until revoked in writing by student)

If you have signed above to authorize release, then you must provide the name of the person(s) to whom this information can be released. Please PRINT the first and last name(s) of the parent(s) or other(s) to whom information can be released and their relation to you:

_____ _____
Name of Individual Relation to You

_____ _____
Name of Individual Relation to You

_____ _____
Name of Individual Relation to You

_____ _____
Name of Individual Relation to You

Note: Directory Information, as defined by Central Penn College, includes: name, major, student activities (including athletics), dates of enrollment, date of graduation, degree and awards received, honors, most recent educational institution attended prior to admission, photos, and classification.